

2018-19 BUDGET REQUEST FORM
(In addition to annual allocations)

NAME OF CHAPTER Stony Brook Chapter

8/31/2018 Chapter Cash Balance (Anticipated) \$500 (Paid for September 2018)
(Membership Meeting with
(this balance)

ESTIMATED Gross September Transmittal 11,552
ANNUAL Gross January Transmittal 10,552
REVENUE Gross April Transmittal 16,328
Interest Earned (Based on last years interest) 8

Total Estimated Revenue \$38,940

Note: Normal Annual Allocation = (# bargaining unit members * \$14) + \$1,500
\$1,500

ESTIMATED	General Membership Meetings	\$20,000	@ \$5K ea				
ANNUAL	Chapter Committee Meetings	\$6,240					
EXPENDITURES	Executive Board Meetings	\$3,700	\$3,700	\$3,680	25	16	60 8
	Outreach Expenses	\$0					
	Grievance Expenses	\$0					
	Office Expenses	\$3,500					
	Printing/Duplicating	\$150					
	Newsletter/Publications	\$0					
	Phone/Internet/Website Expenses	\$1,500					
	Postage/Shipping	\$100					
	Bank Charges	\$25					
	Workshop Expenses	\$4,785					
	Equipment/Furniture	\$300					
	Chapter Release Time Support	\$8,298					
	Chapter Assistant Additional Hours	\$10,967					
	Other (Agency Fee Expenditures)	\$1,921					
	Misc to balance shortfall	\$12	\$22,058				See Suplimental Request
	Other (Explain) _____						
	Total Estimated Expenditures						\$61,498

OVERAGE (SHORTFALL) (\$22,058)

The amount of shortfall, if any, should be your Supplemental Allocation Request

Requests for supplemental allocation funding should accompany this chapter budget form. All supplemental allocation funding requests will be presented to the Finance Committee for final approval.

It is recommended that agency fee expenditures not exceed 5% of the normal chapter allocations.
The recommended amount for the 2018-19 fiscal year is \$1,921.00

RETAIN ONE COPY FOR YOUR FILES

Date of chapter budget vote: 4/4/18
Results of chapter budget vote: In favor ALL Opposed 0 Abstained 0

K. M. M. H.
Chapter President or Treasurer
Jenine J. Jensen

Stony Brook Chapter Chapter Workshop Budget

2018-19 Academic year: July 2018 - June 2019

22-Mar-17

\$22,058 CHAPTER SUPPLEMENTAL BUDGET TOTAL

to be covered by this Supplemental award.

[Redacted]

11 Total Number of Work Shops requested.

OTHER CHAPTER ACTIVITIES

Additional seminars not planned to be announced

Chapter Activities listed in Budget Proposal also not in Caps

\$4,785

\$4,785 Total Chapter Activities

# of Workshops	WORKSHOP TITLE
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4	UUP Professionals Workshop
3	UUP Academic Workshops
	UUP General (can be both academic and/or professional to include Chapter development)
4	Chapter development)
11	Total Number of Work Shops requested.

\$60 Room cost (average)
 25 Members per work shop (average)
 \$15.0 Refreshments: cost per member (estimated)

\$435 Estimated cost per workshop

\$4,785

SBU 2017-18 Budget (per the SBU Budget submitted)

of workshops listed from UUP

Cost per workshop (per the SBU Budget submitted)

Committee Meetings

\$960	Academic Council	8
\$1,200	Professional Council	10
\$720	Communication	6
\$480	H&S	4
\$480	Womens Concerns	4
\$240	Affirmative Action Diversity	2
\$1,200	Membership	10
\$720	Labor Concerns	6
\$240	Community Outreach	2

\$6,240

UNITED UNIVERSITY PROFESSIONS

**Supplemental Allocation Request Form
For Fiscal Year 2018-19**

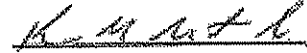
This request form is designed based on requirements set forth in the Supplemental Allocation guidelines on the reverse of this form.

I) Chapter Fund Balance \$ 0.00 As of December 31, 2017

**II) What Membership Development Activities/Chapter Needs will require additional funding?
(Please be specific when describing the activities.)**

I) Chapter Activities	Total Cost
Executive Board Meetings	\$3,700
Office Expenses	\$3,500
Printing/Duplicating	\$150
Phone/Internet/Website Expenses	\$1,500
Postage/Shipping	\$100
Bank Charges	\$25
Workshop Expenses	\$4,785
Equipment/Furniture	\$300
Chapter Release Time Support	\$8,298
	=====
	\$22,058 (delta of \$12)

* Please attached additional sheet if necessary. See the approved Chapter proposed budget for details.



Chapter Officer

Chapter Officer

Date of approval from Chapter Executive Board Mar 7, 2018 Please attach meeting Minutes.